

**SECRET**

IDEA 0651  
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5 February 1962

MEMORANDUM FOR: **Chief, Development Branch, DPD**  
**Chief, Administrative Staff, DPD**  
**Chief, Communications Staff, DPD**  
**Chief, Cover Branch, DPD**  
**Chief, Intelligence Staff, DPD**  
**Chief, Materiel Staff, DPD**  
**Chief, Security Branch, DPD**

SUBJECT: **IDEALIST Operational Planning Meeting**

1. Request each addressee have a representative attend a planning meeting in the Control Center at 1400 hours, 6 February 1962.

2. The purpose of the meeting is specifically to review all details of the next TACKLE mission (vice [redacted]) and North Viet Nam mission (vice 3063).

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3. Appropriate checklists will be issued to each staff representative who should complete required actions and sign off applicable portions. (Since no messages or coordination can be accomplished on a specific operation until approximately twenty-four hours prior to the scheduled take off, it is suggested that messages or information for the mission (or in support of the operation) be prepared with date/time groups left blank and turned in to the IDEALIST Section. Otherwise it will be necessary for representatives to deliver and/or initiate required actions after or simultaneously with the issuance of the alert - which means that supporting staff representatives would have to be available at alert briefings).

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4. Plans already completed for [redacted] (3063) will be appropriate for the next scheduled activities. However, due to the lack of time - proper checklist procedures were not accomplished on these missions. We have sufficient time now to insure completion of these required actions before starting the next attempts to accomplish these requirements.

SIGNED

25X1A [redacted]

Lt. Colonel USAF

Chief, Special Projects Branch, DPD

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